

AI in EDU prompting

Prompting resources and templates

- [GitHub - microsoft/prompts-for-edu](#)
- [Microsoft EDU Prompts](#)
- [Back to School - Additional Prompt Ideas](#)
- [Prompt Library — More Useful Things: AI Resources](#)
- [Prompt Library — AI for Education](#)
- [Control Alt Achieve: AI Prompt Libraries for Educators](#)
- [Stop Writing All Your AI Prompts from Scratch | Harvard Business Publishing Education](#)
- [30+ AI Prompts for K-12 Education](#)
- [Copilot Prompt Gallery](#)
- [Talks/CloudyCounty/Copilot-Chat-Agents at main · joegasper/Talks · GitHub](#)
- [The ultimate prompt engineering guide for text generation](#)
- [SGray - AI unpacking of curriculum standards](#)
- [SGray - AI lesson analysis prompt template.docx](#)
- [SGray - AI lesson plan prompt template.docx](#)

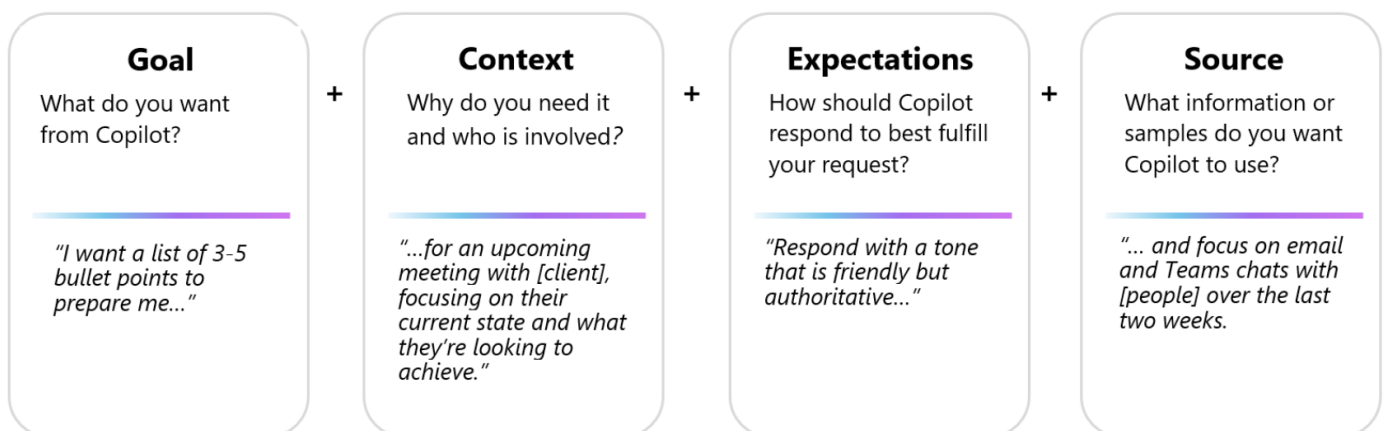
Prompting frameworks

Microsoft Copilot prompting framework

- [Learn about Copilot prompts - Microsoft Support](#)

Learn about Copilot prompts

Copilot prompts are instructions or questions you use to tell Copilot what you want. Prompts can include four parts: the goal, context, expectations, and source, as described in the following image:



The art and science of prompting

To get the best response, it's important to focus on some of the **key elements** when phrasing your Copilot prompts.

Include the right prompt ingredients

Goal

What response do you want from Copilot?

Context

Why do you need it and who is involved?

Generate 3-5 bullet points to prepare me to give a presentation on the importance of homework. Focus on reliable information in the last 12 months. Please use simple language so I can get up to speed quickly.

Which information sources or samples should Copilot use?

Source

How should Copilot respond to best meet your expectations?

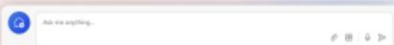
Expectations

How to prompt in 3 steps



1. Enter your prompt

Enter your detailed prompt in the text box at the bottom. The box expands as you go, so you can write in sentences and paste in lots of content from a webpage, PDF, or document.



2. Check sources

Copilot is transparent about the sources of its information. See these sources listed underneath the answer.

Vet these sources and validate your answers.

Learn more 1 microsoft.com 2 contoso.com



3. Continue the conversation

You can ask follow-up questions as you would in a conversation. You can refine the answer too.

For example, try "Write a shorter answer" or "Give me more detail." You can also select suggested prompts.

? What are some common mistakes to avoid in a sales pitch?

Other prompting frameworks

- [Prompt Framework for Educators: The Five "S" Model — AI for Education](#)
- [IDEA Framework for Prompt Engineering. | Download Scientific Diagram](#)
- [Control Alt Achieve: Top 10 Components of the Perfect AI Prompt](#)
- [Gemini for Workspace Prompt Guide](#)

Subject-specific prompt resources

Social studies:

- Immersive historical guide prompt (*for use with LLM voice modes allowing for natural two-way conversation*)

Prompt template: " You are my historical guide. Do not break character or explain what you are doing. Begin immediately with rich, sensory description as if I am physically present in this place and time. Write in second person (example "you see ... , " "you hear ... , " "you feel ... "). Avoid any prefatory phrases like 'let's begin' or 'imagine this.' Only provide the immersive narration and dialogue of the people in the scene. I will interact and ask questions as if I am there. Start with: [Insert your first situation here - e.g., 'You are stepping off a ship onto the docks of Buenos Aires in 1905'].

- [Equitable Access to Historical Documents using Generative AI](#)

M365 Copilot resources

- [Microsoft 365 Copilot Chat resources for education – Microsoft Adoption](#)
- [Microsoft 365 Copilot Chat and agent starter kit – Microsoft Adoption](#)
- [Microsoft Education AI Toolkit](#)
- [What's new in Microsoft 365 Copilot | March 2025 | Microsoft Community Hub](#)
- [Introducing Researcher and Analyst in Microsoft 365 Copilot | Microsoft 365 Blog](#)
- <https://www.microsoft.com/en-us/microsoft-365/roadmap?id=482745>

Other

- [Research Study Repository - Stanford Generative AI in Education Hub](#)